## TENDING THE VINEYARD Stewardship of Religious Property

## Educational Sessions for Strategic Property Planning

## SESSION 2 List of Other Data and Information That May Be Needed for Strategic Property Planning

<ul> <li>A list of all major structures</li> <li>A brief written description of how the property and structures on it are used</li> <li>The most recent capital budget</li> <li>Recent annual operating costs for a property</li> <li>A long-term capital improvement plan or other summary of known capital improvement or major repair needs</li> <li>Floor plans or diagrams annotated to indicate current use</li> <li>Copies of land title surveys or other legal descriptions</li> <li>Copies of land title surveys or other legal descriptions</li> <li>Prior facilities studies or reports</li> <li>A schedule of fixed assets</li> <li>Information from previous attempts by the institute to identify alternative possibilities for the use of a property or major structure</li> </ul>		
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