

## **Top 10 Property-Planning Tips**

- 1. Understand the role the property plays in supporting members, mission, and ministry.
- 2. Move beyond emotional attachment. Buildings are bricks and mortar; religious communities are people.
- 3. Do the math. Know total project costs, ongoing maintenance expenses, and the payback period.
- Count heads. Compile current census numbers and obtain reliable demographic projections for the future.
- 5. Size it right. Know how much space will be needed in five years, ten years, fifteen years. If possible, structure adaptive re-use into the project plans.
- 6. Get help. Determine the specific types of expertise needed and look for professionals who have experience assisting religious communities.
- Stay true to mission. Do not initiate a ministry for which your religious community does not have the skills or expertise simply to fill or save a building.
- 8. Expect dissent. Maintain open lines of communication, but do not let consensus building bring progress to a halt.
- Remember, "green" is good, but it can put your finances in the red! Some buildings cannot be renovated, and the wrecking ball may be the best answer.
- 10. Develop a transition plan. Provide elder members with emotional support and practical help for moving day and the weeks and months to follow.

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<a href="http://www.usccb.org/about/national-religious-retirement-office/upload/NRRO-Newsletter-Fall-2012.pdf">http://www.usccb.org/about/national-religious-retirement-office/upload/NRRO-Newsletter-Fall-2012.pdf</a>

Other Resource Websites to visit: www.usccb.org/nrro www.retiredreligious.org